

**MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING  
HELD 12 OCTOBER 2022, 6.30PM, New Plymouth**



**PRESENT:**

Kim Treeweek, Paul Rust, Tracey Knofflock, Jo wood, Donna Bouzaid, Tania Stockman  
(Administrator)

**BOARD APPOINTMENTS:**

Chairperson: Tracey:	Jo/Donna
Account Signatories:	Add Jo, Remove Lisa Tania & Tracey to remain
Blazer Committee:	Cath, Beth, Jo Wood, Daniel Hancock
Technical Committee Board Rep:	Tracey Knofflock

All agreed to meet on the first Tuesday of the month and reassess frequency as required.

**APOLOGIES:** Nil

**CONFLICTS OF INTEREST REGISTER:** Nil

**CONFIRMATION OF PREVIOUS MINUTES:** The minutes of the meeting held 14/09/22 were read and accepted. Jo/Tracey CARRIED

**MATTERS ARISING:** Nil

**STRATEGIC PLAN:**

Current key areas:

**Communication**

**Participation Inclusiveness**

**Athlete Development / Coaching**

Board members to review Strategic Plan and think about areas/portfolios they could oversee before November meeting which will be focused on governance/Strategic Plan.

**POLICIES:**

- Camp Policy – review ongoing (Donna was to talk with coaches and put forward recommendations based on issues raised from Intermediate Camp). To include in the policy roles and responsibilities.
- All policies to be shared on google drive for board members to have access
- Refresh policy review dates to ensure all policies are regularly reviewed

**HEALTH & SAFETY:**

Junior Camp: Swimmer was driven in the boot of the car - Tracey has responded directly with involved parents. No other issues arose.

**FINANCIALS:**

Move that the financial report as circulated is taken as a true and correct record and accounts passed and approved for payment

Tracey/Kim

CARRIED

**RECORD OFFICER'S REPORT:****Tracey/Jo**

Move that the following records be accepted and ratified:

Men 10-11 50 Breast

38.82 Cale Karanga

02/08/08

38.71\* Jaiah Otene

19/09/22 – BOP Showdown

Men 10-11 100 Fly

1:15.44 Jackson Rowlands

22/07/22

1:13.96\* Jackswon Rowlands

04/09/22 – AIMS Games

Tracey/Jo

CARRIED

**TARANAKI EVENTS**

**JUNIOR CAMP:** Discussed implications of having no camp manager, suggest that ST has a presence at future camps. Changes to made alongside camp policy when reviewed. Special thanks to Toi Foundation for funding camps.

**DECEMBER MEET:** Tracey and Tania attended the blessing of new pool in Stratford, suggest we organize a meet before Summer Champs to iron out any potential issues, 3 December for Time Buster providing pool is available **(Tania)**

**GENERAL BUSINESS**

- Following the Disability Clinic, Jo was advised SNZ would follow up potential funding opportunities for our region and swimmers, to follow up **(Tania)**
- Flannagan Cup – all agreed to present FC Committee with our suggestions of profit recipient's as per Tracey's email **(Tania)**
- Lap Counters – to approach Team Line to see if anything is available to make the lap counters useable **(Tania)**
- Uniforms – larger official uniforms to be purchased from Tura Sports **(Tania)**
- Uniforms – currently Lisa is storing the uniform shirts purchased back in 2012(?) – we have over 170 swimmer shirts made up mainly of small junior sizes (6-XS), as there is no junior champs anymore these shirts have not been used for many years therefore all agreed to give out as spot prizes at our meets over the summer months. We still also have a lot of Inter Club Challenge shirts to be used as spot prizes. To look into local supplier and ordering one off items so we don't have to keep a stock of these as they are not often used.

**Meeting Closed:** 8.00pm

**Next Meeting:** Tuesday 8<sup>th</sup> November 2022

**Signed as a true and correct record:**

**Date:**